

# Management and Leadership

CMI Level 5

SUSSEX  
BUSINESS  
SCHOOL

AIM HIGHER, GET FURTHER.



## ENTRY CRITERIA

Aged 19 or over working as a manager or in a similar role

# CMI Level 5 Management and Leadership



## DESIGNED FOR

Operational Managers, Divisional Managers, Departmental Managers, Regional Managers and leaders wishing to develop their skills and knowledge in areas of management such as developing individuals and teams, planning and managing a project, managing finance, and human resource management.

## SUPPORT

- Self-study courses with dedicated support from CMI-approved tutors to provide support and assistance with assignments and study materials
- Delivered via Moodle and in collaboration with the CMI and Management Direct
- All course materials are available online 24/7

## QUALIFICATION

- Study at Award, Certificate or Diploma Level.
- RQF Level 5 is regarded in academic terms as equivalent to a Foundation Degree and Higher National Diploma (HND).
- Accredited by the Chartered Management Institute (CMI).
- Nationally recognised: all credits earned are transferable to other university or college programmes within a similar discipline.

## BENEFITS

- Explore the fundamental management theories and models, improve your practical management skills, and develop an in-depth understanding of process and staff management
- Build your problem-solving skills and be enabled to apply them directly in your workplace, benefiting your organisation
- Demonstrate to your employer your proficiency in current management practices and commitment to professional development, improving your chances of career progression
- Use your manager training to progress onto higher levels of study, such as BA (Hons) degree top-up course



## SELF STUDY INFO

Each unit requires approximately 8-10 weeks to complete, with 1-2 days of study per week

## TOTAL UNIT TIME (TUT)

CMI qualifications consist of units, which have a TUT value that tells you roughly how many hours it typically takes to complete each unit.

## TIMETABLE

Courses start every Tuesday and Thursday. Set timetable with fixed assignment submission dates, or with flexible submission dates, within the fixed course duration.

## COURSE ASSESSMENT

No examinations.  
Completion of a written assignment per Unit (word count per assignment (2,500 to 3,000)

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AWARD

**Award** is the shortest and most concise qualification consisting of one unit of your choice from the list below and typically taking between one and three months to complete.



CERTIFICATE

**Certificate** provides a broad base of knowledge and skills, and consists of two or three units of your choice (min 121 TUT) from the list below and typically taking between three and six months to complete.



DIPLOMA

**Diploma** provides a comprehensive and extensive programme consisting of eight units of your choice from the list below and typically taking between eight and 15 months to complete.

## COURSE UNITS

501 Principles of Management and Leadership in an Organisational Context (TUT 62)  
502 Developing, Managing and Leading Individuals and Teams (TUT 60)  
503 Principles of Managing and Leading Individuals and Teams (TUT 50)  
504 Managing Performance (TUT 50)  
506 Managing Equality, Diversity and Inclusion (TUT 41)  
507 Principles of Coaching and Mentoring (TUT 48)  
509 Managing Stakeholder Relationships (TUT 40)  
511 Principles of Recruiting, Selecting and Retaining Talent (TUT 46)  
513 Managing Projects to Achieve Results (TUT 51)  
514 Managing Change (TUT 43)

515 Creating and Delivering Operational Plans (TUT 52)  
518 Managing Risk (TUT 53)  
519 Managing Quality and Continuous Improvement (TUT 56)  
520 Managing Finance (TUT 56)  
521 Using Data and Information for Decision Making (TUT 50)

### CERTIFICATE AND DIPLOMA LEVEL ONLY:

523 Principles of Marketing Products and Services (TUT 55)  
525 Using Reflective Practice to Inform Personal and Professional Development (TUT 44)  
526 Principles of Leadership Practice (TUT 78)



## BUYING OPTIONS

We offer payment options suited to any circumstances whether in full, monthly or one unit at a time.

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## HOW MUCH DOES IT COST

All **individual units** are £248.00 per unit.

### CMI Registration Fees:

Award £132

Certificate £180

Diploma £240

[Please visit our website](#) for special offers and to purchase any course.

We offer multiple buying options for all courses and levels, as well as options to purchase a course as a gift for someone else.



10% discount for all Certificate and above level courses when paid for in full before commencing your course.

The discount does not apply to the CMI Registration Fee.



Alternatively, you may prefer to spread the cost of the course (Certificate and above) over 3 or 12 months period with 0%

Your first installment will include the CMI Registration Fee.



Another popular option is paying one unit at a time as you study. Your first payment will include the CMI Registration Fee and your first unit. You can then purchase your next unit(s) in 8-10 weeks as you progress through your course.



## ANY QUESTIONS?

Our dedicated onboarding team are standing by to assist you

## CMI Level 5 Management and Leadership

### WAYS TO GET IN TOUCH

We will be pleased to help you tailor your own programme of learning and answer any queries you may have.

**Call us:** +44 (0) 1273 615 280

**Email us:** [hello@sussexbusinessschool.com](mailto:hello@sussexbusinessschool.com)

Have a quick question and need a quick response?

**Reach out on Twitter:**



CAREER  
ADVICE

### FREE PERSONALISED LEARNING PLAN

Complete and send the career assessment questionnaire below to receive your free personalised career advice and learning plan to meet your career and professional development objectives. Our team will be in touch once we receive and analyse your information. [Start here.](#)

CHOOSE  
YOUR FUTURE

### SPEAK TO A COURSE SPECIALIST

Book a free, no-obligation telephone or Zoom consultation with our Onboarding Manager. If you prefer Zoom or are not based in the UK please add your Zoom account email address and a note that you would like a zoom call to \*Any other questions area of the form. [Click here to book your slot.](#)