Series 3:

LEADING IN A DIGITAL AGE

Programme 1:
Approaches to Managing and Leading Teams in a Digital Age

The aim of this programme is to equip managers with an understanding of the practical approaches to leading and managing teams effectively in a digital age.

INTRODUCTION TO PROGRAMME

1. How to lead a team
2. Models for leadership in a digital age

ACTIVITY 1

3. Practical approaches for managing and leading teams in a digital age. Understanding empathy

4. Interpersonal skills for managing and leading teams in a digital age Benefits of delegation

ACTIVITY 2

5. Role of communication in leadership

ACTIVITY 3

CONCLUDING SUMMARY

Programme 2:

Equipping High Performing Teams with the Right Skills and Experience

The aim of this programme is to explore different skills and experiences often found in high performing teams, establishing how capabilities can be assessed and the different learning and development activities we can undertake to build successful teams.

INTRODUCTION TO PROGRAMME

1. What makes a high performing team?

ACTIVITY 1

2. Skills for the digital age
Talent management
3. Assessing knowledge and skills
4. Selecting the right learning and development activities

ACTIVITY 2

5. Coaching for development
Coaching with GROW
6. Harnessing technology for development

ACTIVITY 3

CONCLUDING SUMMARY

Programme 3:

Managing and Leading Hybrid Teams

The aim of this programme is to equip managers with an understanding of the practical steps required to monitor and meet the challenges of managing and leading hybrid teams.

INTRODUCTION TO PROGRAMME

1. How to manage and lead hybrid teams
2. Managing in new normal

ACTIVITY 1

3. Overcoming challenges leading hybrid teams
Communication
Motivating employees
4. Developing trust
Trust building behaviours

ACTIVITY 2

5. Methods for monitoring and managing performance
Conducting performance appraisals
Objective versus subjective feedback
6. Seeking feedback from others
7. Giving constructive feedback
8. Best practice for supporting hybrid teams

ACTIVITY 3

CONCLUDING SUMMARY